

**MS Criminology and Criminal Justice Program
Graduate Faculty Committee Meeting
August 22, 2017
Stratton 150**

Present: Drs. Kristie Blevins, Victoria Collins, Scott Hunt (GPC), Travis Linnemann, Bill McClanahan, and Judah Schept.

Absent: Ms Tina Clark (with excuse)

Called to order: 1:48 PM

GPC submitted financial report from July 1, 2017 to August 18, 2017. Starting balance of \$12,000. Ending balance of \$11,124. Graduate Faculty Committee unanimously accepted the report without revisions. GPC report delivered at the faculty meeting just prior to the Graduate Faculty Meeting. Appended to the minutes.

Old Business: None

New Business:

GPC Pro Tempore (backup for when GPC is absent from the institution):

As a matter of operating policy, when the GPC is unavailable or cannot be contacted, members of the Faculty Graduate Committee will function as *GPC Pro Tempore*. Hunt will be out the following dates this semester: August 30, September 8, September 15, and October 3. Drs. Kristie Blevins and Judah Schept will serve as *GPC Pro Tempore*. Ms Clark is to contact them if the GPC is unavailable and if the need should arise.

Spring 2018 Scheduling:

All courses are requested to be taught in Stratton 446 with the exception of Dr. Wells' course, which will need Stratton 235.

Monday: 2:00 – 4:45, Victoria Collins, CRJ 890 State Crime/Crimes of the Powerful

Tuesday and Thursday: 2:00 – 3:15, James Wells, CRJ 808, Analysis of Criminal Justice Data

Tuesday: 3:30 – 6:15, Bill McClanahan, CRJ 890, Green Criminology

Wednesday: 2:00 – 4:45, Pete Kraska, CRJ 890, Advanced Criminological Theory

Wednesday: 6:00 – 8:45, John Brent, CRJ 829, Juvenile Justice

Thursday: 3:30 – 6:15, Travis Linnemann, CRJ 874, Crime, Criminal Justice, and Popular Culture

Friday: 2:00 – 4:45, Kevin Minor, CRJ 870, Theories of Crime and Criminal Justice

Dr. Wells requested the split days on pedagogical grounds. He believes presenting statistics in smaller increments will facilitate learning. Dr. Blevins endorsed the idea and the committee unanimously agreed. Having a Tuesday/Thursday split at the 2:00 PM time slot allows for the other Tuesday and Thursday courses to be offered a little earlier in the day.

Graduate Student Travel Budget Allocation:

The committee decided to fund one conference per year. The MS Criminology and Criminal Justice Program will provide at least two rooms (more if there is sufficient demand and funds are available), conference registration for students who are on the program, and ground transportation (if funds are available). Students need not be on the program to partake in the room sharing and ground transportation. This year the program will support the American Society of Criminology meeting. When space limits the number of students who can participate, priority will be given to students on the program. The committee will decide annually which conference it will support.

In addition to this support, the MS Criminology and Criminal Justice Program will support individual student requests to attend a conference up to \$500. A student can receive this reward only once per year. Student seeking this support needs to provide a justification for attending the conference and a brief itemized budget.

Dr. Linnemann moved that we name the individual award. The committee was in favor and Dr. Linnemann agreed to submit a suggestion for an appropriate name.

The committee considered Trevor Myers request for funds to attend the Southern Criminal Justice Association meetings. He is presenting a paper with Drs. Minor and Blevins. He submitted a written request and an itemized budget for a little over \$800 in expenses. The committee unanimously voted to support Trevor Myers with \$500.

Graduate Student Participation in Graduate Faculty Committee Meetings:

The Graduate Faculty Committee instructed Dr. Hunt to inform the graduate students (through CJGSA) of the committee's meeting dates and to remind them that a representative could attend.

Mandatory Events for Graduate Student Assistants:

The Graduate Faculty Committee unanimously removed the "mandatory" requirement concerning SJS events. The committee instructed Dr. Hunt to do all that is feasible to encourage attendance and promote the events in the graduate program.

Admission/Funding Processes:

Drs. Collins, Hunt, and Linnemann have agreed to work on a proposal to bring to the next Graduate Faculty Meeting that lays out a revised admission and funding process.

Non-thesis Option:

Dr. Schept led a discussion on the Comprehensive Examination and other elements of the non-thesis option. The committee discussed revising the comprehensive exam process/structure, perhaps creating a practice comprehensive via CRJ 800, the possibility of a capstone course project, take-home comprehensive exams, and other options. Drs. Blevins, Hunt, McClanahan, and Schept will develop proposals for the graduate committee to consider at the next meeting.

Core: Requirements and Sequencing:

The committee instructed Dr. Hunt to develop a proposal removing CRJ 875, Public Policy, as an optional requirement, thus making, CRJ 808, "stats," the only course that satisfies that requirement. The committee believes that CRJ 808 is better suited for those going on to PhD programs as well as those who are pursuing applied careers. This proposal will be put forward as a motion from the Graduate Faculty Committee at the next faculty meeting.

The committee as a whole has agreed to develop a plan for curriculum sequencing and requirements for the next meeting.

Governance Document:

As a faculty member (not GPC), Dr. Hunt expressed concern with the current description of the Faculty Graduate Committee in the Governance Document. His concern is that the Graduate Faculty Committee is reduced to an "advisory" function. He prefer verbs such as "the Graduate Faculty Committee, with the GPC, direct the MS Criminology and Criminal Justice Program." Other preferred verbs: "oversees," "administers," "manages," &c.

Another concern is that the Graduate Faculty Committee provides a biannual evaluation of the GPC. Dr. Hunt is very much in favor of a biannual evaluation of the GPC. However, he believes that the Graduate Faculty Committee should be responsible for the construction, execution, and analysis of an evaluation instrument. This instrument would be given to all graduate faculty members to complete and return to a designated member of the Graduate Faculty committee. He expressed his intention to make such comments about the Governance Document, but that his views should not be construed as the views of the Graduate Faculty Committee or any of its members.

Adjourn: 2:49 PM

Next Meeting: Tuesday, September 19, 1:30 to 3:00 PM, Stratton 150
Submitted by Scott Hunt, Approved 8/23/2017

GRADUATE FACULTY COMMITTEE REPORT
Delivered by Scott Hunt, Graduate Program Coordinator
SJS Faculty Meeting, Tuesday, August 22, 2017

- 12 Graduate Students admitted to MS Criminology and Criminal Justice Program
 - 11 awarded graduate assistantships
- Of the 12 newly admitted students:
 - 7 women, 5 men
 - 2 international
 - 1 African-American
 - 9 Clear Admissions
 - 2 Provisional Admissions
 - 1 Probationary Admission
 - 5 ECU Richmond Campus
 - 1 ECU Regional Campus
 - 1 Berea College (Chile)
 - 1 Moorhead State University
 - 1 University of Alabama
 - 1 University of Kentucky
 - 1 University of Liberia
 - 1 Western Kentucky University
- 19 Graduate Assistants (one allocated from POD but not filled for Fall 2017)
 - 6 ECU Graduate School, 13 College of J&S Program of Distinction
 - 11 First Year Students, 8 Second Year Students
 - 11 women, 8 men
 - 1 international
 - 1 African-American
 - See attachment for assignments
- Met with nearly all faculty, lecturers and CJGSA
- Constructed, administered, and graded one comprehensive exam July 2017
- Revision of brochure completed
- Recruitment efforts – Moorhead State, Tuesday, October 3, 2017
- Internal recruitment – come to classes
- Update webpages – ongoing
- Update Graduate Student Handbook <http://cjmasters.eku.edu/student-resources>
- Created e-signage on 4th floor
- 3 New bulletin boards
- Orientation Monday, August 18 – 4.88 on a 5 point scale
- Printing Policy
- Graduate Faculty Committee Agendas and Minutes
 - <http://cjmasters.eku.edu/graduate-faculty-committee>
- Program Review – Due November 2017

GRADAUTE ASSISTANT ASSIGNMENTS BY STUDENT

STUDENT NAME	FACULTY	HOURS
Barrett, Kimberly, First Year**	James Wells (TRC)	20
Basham, Kelsey, Second Year*	Pauline Lively	20
Benitez, Ivan, First Year	Bill McClanahan	20
Butler, Page, Second Year	Vic Kappeler Gary Potter	10 10
Culver, Macey, First Year	Betsy Matthews	20
Denney, Trevor, Second Year	Pete Kraska	20
Diaz, Rossana, First Year	Judah Schept	20
Edwards, Rebecca, Second Year	Victoria Collins	20
Embry, Kristen, First Year	Kristie Blevins	20
Esmeral, Cesar, Second Year	Dawn Rothe	20
Keplinger, William, First Year***	Christine Dewhurst Greg Ferrell Michael Land Carl Root Shannon Williams	4 4 4 4 4
Lewis, William, First Year	John Brent	20
Myers, Trevor, Second Year	Kevin Minor	20
O'Rear, David, Second Year	Chuck Fields	20
Pace, April, First Year	Irina Soderstrom	20
Reeves, Anna, First Year	James Wells	20
Smithers, Krista, First Year	Avi Brisman	20
Thacker, Lilly, Second Year*	Pauline Lively	20
Williams, Jerome, First Year	Travis Linnemann	20

GRADAUTE ASSISTANT ASSIGNMENTS BY FACULTY MEMBER

FACULTY	STUDENT NAME	HOURS
Blevins, Kristie	Kristen Embry	20
Brent, John	William Lewis	20
Brisman, Avi	Krista Smithers	20
Collins, Victoria	Rebecca Edwards	20
Dewhurst, Christine***	William Keplinger	4
Ferrell, Greg***	William Keplinger	4
Fields, Chuck	David O'Rear	20
Kappeler, Vic	Page Butler	10
Kraska, Pete	Trevor Denney	20
Land, Michael***	William Keplinger	4
Linnemann, Travis	Jerome Williams	20
Lively, Pauline*	Kelsey Basham	20
Lively, Pauline*	Draft pick to be named later	20
Mathews, Betsy	Macey Culver	20
McClanahan, Bill	Ivan Benitez	20
Minor, Kevin	Trevor Myers	20
Potter, Gary	Page Butler	10
Root, Carl***	William Keplinger	4
Rothe, Dawn	Cesar Esmeral	20
Schept, Judah	Rossana Diaz	20
Soderstrom, Irina	April Pace	20
Wells, James	Anna Reeves	20
	Kimberly Barrett (TRC)**	20
Williams, Shannon***	William Keplinger	4

* GA slots allocated to the College of J&S but filled with MS Criminology and CJ graduate student. GPC assigned as faculty mentor

**GA research assistant with TRC. Faculty mentor: Dr. James Wells

*** GA assigned 4 hours per week per Richmond campus lecturer. GPC assigned as faculty mentor.