

**MS Criminology and Criminal Justice Program**  
**Graduate Faculty Committee Meeting**  
**March 25, 2019**  
**Conference Room 449 A**

**Present:** Drs. Scott Hunt (GPC), Kristie Blevins, Victoria Collins, Travis Linnemann, Bill McClanahan, and Judah Schept. Ms. Melinda Jones

**Absent:** None

**Called to Order:** 11:00 AM

GPC started with the Budget Report. Starting balance was \$12,375.00, YTD activity of \$4,267.67. Ending balance of \$8,107.33. Estimated that \$2,000 additional funds may come out of the budget before June 2019 for Conferences. Not all students went to the fall conference so that's why we have extra funds

GPC asked for suggestions for ideas on how to spend the excess funds- ink cartridges for the Grad Cave printer, speakers, end of the year celebration, etc.

Or even asking students about possible speaker(s) they would like to hear.

Dr. Schept suggested getting a speaker, or having an end of the year celebration for students. Elizabeth Catte is the speaker he recommends. She has written a book about Appalachia.

Committee asked GPC about Procard use for student attendance at conferences. GPC said he would look into this. Tina had booked rooms, took care of arrangements previously. Discussion on Melinda getting a Procard.

Committee discussed the difficulty of students getting documents submitted for reimbursements. Discussion about students having to fill out forms and supply receipts.

GA's asked GPC in the fall if stipends could be paid out differently, GPC asked and it's not possible. Need to make aware at orientation, and other times during the year to remind the GA's of this. GPC wanted Faculty to know if GA's asked them.

Fall schedule is set. There may be some changes. Dr. Hunt is scheduled to teach 2 grad classes currently.

**Admissions:**

- 3 ready to submit to Grad school
- 3 waiting on GRE scores
- 5 need to submit apps to complete
- 1 sent to Committee for approval

**Discussion:**

Doing away with the deadline dates. Spring decisions for fall funding cycle- rewriting what goes in the catalog. Present to Grad Faculty. Late submissions may not get funded

SharePoint- going to change to Slate, Dr. Hunt and Melinda Jones are taking the training in April. Amy Eades shared with GPC that Slate will be easier to view and we may be able to get the Graduate Faculty Committee members access for easier approval when students apply.

GPC shared that 1 student dropped below a 3.0 GPA. Dr. Schept has been asked to be a mentor for the student.

GPC shared that a complaint from students about an inappropriate term used by another student. GPC didn't want to share any further information at this point, but will once the Office of Equity and Inclusion makes a decision.

**Enrollment:**

GPC has talked to Dr. Paulsen and Thor Morrison- numbers don't match with data he has. GPC has emailed Institutional Research to ask about correct figures. GPC shared graphs and ideas on the variation- thoughts around the Air Force program and PELP. GPC said our funded students have been steady over the last 8-9 years. E-campus JPL, doesn't seem to have any effect on our program. This could be a concern if the bogus data is used.

**Additional business:**

Annual review- 3 measurable outcomes, student learning to be able to check off to show improvement. Dr. Blevins is helping GPC with details by sending some ideas to look at from other programs.

**Adjourn:** 11am

**Next Meeting:** Monday April 29, 2019, 10am